

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
September 20, 2022 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Dr. Sandra Alberti (arrived 6:00 p.m.)
Present	Mrs. Melissa Arcaro Burns
Present	Mrs. Jill Fallows Macaluso (arrived 5:48 p.m.)
Present	Mrs. Cheryl Makopoulos
Present	Mrs. Claudine Morano
Present	Ms. Lauren Romano
Present	Mr. Mark Villanueva
Present	Dr. Mark Snyder, Vice President
Present	Mr. Maurice Weeks, President
Present	Mr. John Comegno, Esq., Solicitor
Present	Mr. Michael Volpe, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Present	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session – 5:47 p.m.

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Ms. Romano Second: Dr. Snyder Vote: Unanimous

VI. Return to Public

Moved by: Ms. Romano Second: Dr. Snyder Vote: Unanimous

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #23-48:

August 16, 2022 Executive Session

August 16, 2022 Regular Meeting

Moved by: Dr. Snyder

Second: Mrs. Morano

Vote: 8 – 0, Abstain – 1

Abstention: Dr. Alberti

B. Communications

C. President's Remarks

- Mr. Weeks updated the community on the opening of schools, supporting Administration and the District, strategic planning initiatives, an upcoming annual retreat, and communications initiatives.

D. Superintendent's Monthly Report

- General Updates – Mr. Volpe updated the community on the opening of schools, transportation issues, theft of bus components, school safety, a school climate survey, a communications survey, a remote instruction plan, and Mr. Volpe introduced a new Buildings and Grounds Supervisor to the community.
- Recognition – Moorestown Breakfast Rotary Backpack Project Representative – Chris Gillies
 - Donation of 164 backpacks and school supplies for PreK – 8th grade students

E. Student Board Representatives

- Lucas Megill, Senior Class Liaison, updated the community that the senior year is off to a great start with the senior class breakfast and class picture. Spirit week is currently being planned. Mr. Megill also reported that seniors are going through the college application process.
- Jack Brittain, Junior Class Liaison, updated the community on Back to School night and PSAT activities. Mr. Brittain also reported that Student Council is planning for spirit week and homecoming.
- Ameen Kazmi, Sophomore Class Liaison, updated the community on activities related to the start of school which included an introduction to various clubs, activities, and athletics and preparation for PSAT's.
- Dominic Gorman, Freshman Class Liaison, updated the community on freshman activities which included a warm welcome to the high school. Mr. Gorman participated in the activity fair and is looking forward to homecoming.

F. Board Committee Reports – Questions and Comments

- a. **Curriculum** – Ms. Romano updated the Board on a recent Curriculum Committee meeting. Topics included the new ELA textbook rollout, summer curriculum writing activities, curriculum approvals coming forward in the month of October, teacher professional development, new curriculum communications, grades 6-8 curriculum decisions with HMH, standardized testing results, and district enrollment class sizes.

- b. **Policy** – Dr. Snyder updated the Board on a recent Policy Committee meeting. Topics included Policy 9190 in relation to affiliated organizations, Policy 5530 related to substance abuse, and the policies on for first and second reading.
- c. **Finance & Operations** – Mr. Villanueva updated the Board on a recent Finance & Operations Committee meeting. Topics included meeting the Interim Buildings and Grounds Supervisor, interviews for a successor Buildings and Grounds Supervisor, nonpublic services and contracts related to the services, senior trip request review, the pacing of RFP’s for professional services, affordable housing potential impacts, health benefit increases, reviewed a donation, discussed Policy 9190, and an other capital projects item to add a walk-in freezer to the High School.

Mrs. Morano stepped out of the meeting at this time. (7:49 p.m.)

G. Public Comment on Agenda Items

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mrs. Arcaro Burns Second: Dr. Alberti Vote: Unanimous

2. Public Comment on Agenda Items - none

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Snyder Second: Dr. Alberti Vote: Unanimous

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. Financial Reports of the Board Secy. – June and July, 2022 – Exhibit #23-84

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of July, 2022 attached as Exhibit #23-49.

3. Approval of Bills

I recommend approval of the bills, in the amount of \$4,375,783.39 attached as Exhibit #23-50.

Approval of Items 1 – 2:

Moved by: Dr. Alberti Second: Mrs. Arcaro Burns Vote: Unanimous

Approval of Item 3:

Moved by: Dr. Alberti Second: Mrs. Arcaro Burns Vote: 7 – 0, Abstain – 1
Abstention: Mrs. Makopoulos

IX. Recommendations of the Superintendent

A. 2022 – 2023 Remote Learning Plan

A resolution is requested approving the 2022 – 2023 Remote Learning Plan. Each school district must annually submit a proposed program for emergency virtual or remote instruction (plan) to the New Jersey Department of Education. The plan will be implemented during an LEA closure lasting more than 3 consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health related closure. If instituted, this plan will utilize virtual or remote instruction to satisfy the 180-day requirement, pursuant to N.J.S.A. 18A:7F-9.

MOTION:

I recommend that the Board approve the 2022 – 2023 Remote Learning Plan as per the attached Exhibit #23-51.

Moved by: Dr. Snyder Second: Mrs. Arcaro Burns Vote: Unanimous

B. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 0143 Board Member Election and Appointment
- Policy 2425 Emergency Virtual or Remote Instruction Program 2022/23
School Year
- Regulation 2425 Emergency Virtual or Remote Instruction Program 2022/23
School Year
- Policy 5517 School District Issued Student Identification Cards (M)
- Policy 8600 Transportation

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #23-52.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 7410 Maintenance and Repair
- Regulation 7410.01 Facilities, Maintenance, Repair Scheduling & Accounting
- Policy 7510 Use of School Facilities
- Policy 8420 Emergency and Crisis
- Policy 9320 Cooperation with Law Enforcement Agencies
- Regulation 9320 Cooperation with Law Enforcement Agencies

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #23-53.

3. Policies and Regulations to be Abolished

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be abolished:

- Policy 1648.11 The Road Forward COVID-19 Health & Safety
- Policy 1648.11A The Road Forward COVID-19 Health & Safety Appendices
- Policy 1648.13 School Employee Vaccination Requirement

MOTION:

I recommend that the Board abolish the Policies and Regulations listed above as Exhibit #23-54.

Approval of Items 1 – 3:

Moved by: Mrs. Arcaro Burns Second: Dr. Alberti Vote: Unanimous

C. Educational Program

1. Special Education Out-of-District Placements 2022-2023

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #23-55 for the 2022-23 school year at the location indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative School Placements for 2022-2023

The student listed is recommended for placement in the program at Burlington County Alternative School for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the student on Exhibit #23-56 for the 2022-2023 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-57 with Shore O and M, LLC to provide consulting services for students with an Individual Education Plan.

4. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-58 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

5. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-59 with Family First, LLC to provide consulting services for students with special needs.

6. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-60 with My Own Two Hands, LLC to provide orientation and mobility services and Teacher of the Visually Impaired services to a student with an Individual Education Plan.

7. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-61 with Brett DiNovi & Associates, LLC to provide consulting and school-based services for students with an Individual Education Plans.

8. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-62 with Brandon Denis to provide consulting services for students with special needs.

9. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-63 with Sarah Blaikie to serve as a LTS Social Worker at the Upper Elementary School.

10. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-64 with Kathleen Rivello to serve as a Board Certified Behavior Analyst.

Approval of Items 1 – 10:

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-65.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-66.

3. Donations

MOTION:

I recommend the Board accept the following donation:

- \$2,000 from the Moorestown Alumni Football Club to be used by the MHS Football Program

4. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as listed in Exhibit #23-67.

5. Overnight Student Trip

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #23-68.

Senior Class Trip Walt Disney World – Orlando, FL 3/11/23 to 3/16/23

6. Sale of Surplus Property

MOTION:

WHEREAS, the Moorestown Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Moorestown Township Board of Education in Moorestown Township, NJ, County of Burlington, as follows:

- a. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19DPPOO272/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at municibid.com and also available from the Board.
- b. The sale will be conducted online and the address of the auction site is municibid.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-21R
- d. A list of the surplus property to be sold as attached
- e. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- f. The Board reserves the right to accept or reject any bid submitted.
- g. If the Board is unsuccessful in selling the surplus property the items will be disposed of.

7. Other Capital Projects

MOTION:

I recommend that the Board authorize Garrison Architects to prepare and submit an NJDOE Other Capital Project Application for the new HS Walk-in Refrigerator. The District acknowledges that it will receive no state aid and further authorizes Garrison Architects to amend the District’s LRFP to include this project.

8. Approval of Codicil to the MEA/Board of Education Agreement

MOTION:

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2022 – June 30, 2025, as per the attached Exhibit #23-69.

Approval of Items 1 – 8:

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

Mr. Villanueva commented that the codicil reflects 2 advisors per class.

Mrs. Morano returned at this time. (7:59 p.m.)

E. Employee Relations

1. **Appointments** - Exhibit #23-70
2. **Resignation** - Exhibit #23-71
3. **Leaves of Absence** - Exhibit #23-72
4. **Administrative Leave** - Exhibit #23-73
5. **Change in Position, Hours, Location & Salary** - Exhibit #23-74
6. **Additional Hours** - Exhibit #23-75
7. **Athletics/Co-Curricular/Clubs** - Exhibit #23-76
8. **Volunteers** - Exhibit #23-77
9. **Movement on Salary Guide** - Exhibit #23-78
10. **Practicum Students & Student Teachers Adjustment** - Exhibit #23-79
11. **Presenters** - Exhibit #23-80
12. **Curriculum Writing Staff** - Exhibit #23-81
13. **Extended School Year Staff Addition** - Exhibit #23-82

Approval of Items 1 – 13:

Moved by: Mrs. Arcaro Burns Second: Dr. Snyder Roll Call Vote: 9 - 0

X. Suspensions

- A. **Suspensions** – Exhibit #23-83

XI. Informational Only

- A. **Enrollment Information** – September 7, 2022

School	2021-2022	2022-2023
High School	1307	1270
Middle School	616	620
Upper Elementary School	864	859
Elementary School	<u>1085</u>	<u>1116</u>
Total	3872	3865

- B. **Old Business** - none

- C. **New Business** - none

XII. Public Comment

1. **Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Snyder Second: Dr. Alberti Vote: Unanimous

2. Public Comment

- a. Kimberly Martin, 7th Grade Teacher, thanked the WAMS staff for building relationships with students and staff.
- b. Kari Cortright, Teacher, thanked the South Valley staff for their work on Duck Day.
- c. Brian Clayton, Teacher, thanked all of the staff for their help with the activities fair.
- d. Nicole Ceccarelli, Teacher, thanked elementary teachers for their work opening schools.
- e. Dana Church-Williams, Teacher, thanked UES staff for their Back to School night.
- f. Lisa Trapani, MEA President, asked about the RFP process explained earlier. Mr. Villanueva provided clarity. Ms. Trapani stated that health benefits increases have historically been 2-3% in the SHIF.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Ms. Romano Second: Dr. Snyder Vote: Unanimous

XIII. Good of the Order

- a. Mr. Villanueva thanked the staff for recognizing their peers and hopes the Board can do the same.
- b. Dr. Alberti was thankful for the in-person Back to School Night at the High School.

XIV. Adjournment – 8:08 p.m.

Moved by: Dr. Snyder Second: Dr. Alberti Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary